

East Allen Township Municipal Authority
Meeting Minutes – June 09, 2009

Place: East Allen Township Building, 5344 Nor-Bath Boulevard, Northampton Pa 18067.

I. Meeting called to order at 7:05 PM

Members Present: Board Member Eric Yocum, EATMA Board Secretary Ronald Wagner, EATMA Board Treasurer Robert E Nyce, EATMA Board Vice-Chairman Edward Bandics and EATMA Chairperson Charles Wert. Others present Authority Engineer Brad Youst, Authority Plumber Anthony Czonstka, and EATMA Office Secretary Donna Fenstermaker. Not present Authority Solicitor Kevin Kelleher and Authority Operator Kenneth Fulford.

II. Approval of the Minutes

E. Bandics made motion to approve the minutes dated May 12, 2009. Seconded by R. Nyce, all in favor, motion carried.

R. Nyce made motion to accept the minutes of May 21, 2009 with a minor change. Seconded by E. Bandics, all in favor, motion carried.

III. Courtesy of the Floor

Present: Jeannie Judd-Wagner residing at 6951 Salinka Square Bethlehem Pa and Karen Fries residing at 5804 Shady Lane Bath Pa.

Ms. Wagner was present to discuss water service to their property located at 6808 Jacksonville Rd Bethlehem Pa. See attached memo from Hanover Engineering dated June 8, 2009.

IV Financial Report: Treasurer's Report and Bill Approval List

1. Treasurer Report: R. Wagner made motion to accept the Treasurer Report as presented. Seconded by E. Yocum, all in favor motion carried.

2. Bill Approval: E. Bandics made motion to pay the bills as presented. Seconded by R. Wagner; Yes: E. Yocum, R. Wagner, R. Nyce, E. Bandics and C. Wert.

3. Meter Gun: D. Fenstermaker was asked to move the meter gun discussion from the agenda to the Unresolved Issues list to be discussed at a later date.

4. Budget: Discussion was held concerning the budget; the budget was not approved.

5. Recorder: Discussion was held concerning the recorder.

6. Water Rates: Discussion was held concerning creating uniform rates for all the residents excluding the Jacksonville and Route 512 water & sewer customers.

7. Billing Program: R. Wagner commented that we were looking into automatically posting the information from the billing program directly to the QuickBooks program. R. Wagner commented that he will do further research into this.

8. Loans/Funding: C. Wert informed the Board that the H2O grant is tied up in the State Budget; we will not see the grant money until the State approves their budget for the year.

9. Pool Filling, Lawn/Garden Watering, Etc: R. Nyce suggested we have stronger enforcement of no pool filling, no car washing, no lawn watering, etc. C. Wert agreed to contact K. Kelleher and discuss enforcement of the Authority requirements for pool filling, car washing, etc.

10. Letters: R. Nyce distributed to the Board members Draft copies of letters to our customers for review concerning a possible surcharge on two water systems and the possibility of consolidation of all of our water systems. Approved letters must be received by the residents no later than Sept. 1, 2009 if effective Oct. 1, 2009. Discussion was held concerning consolidation and operating as an entity.

V. Plumber's Report: by Authority Plumber, Anthony Czonstka

1. Flushing: C. Wert commented that himself and D. Fenstermaker would work together to get a cost for hauling water in to flush the system and a cost to collect the flush water and haul it away as required.

2. A. Czonstka completed the flushing at the Airport Road System water system. The water was very dirty within the Delaware Trace/East Allen Estates water system.
3. A. Czonstka informed the Board that he is unable to find the curb box along Colony Dr just before Snowdrift Rd.
4. A. Czonstka advised the Board that he did a complete walk around at the Arcadia property to locate all shut off valves.
5. 6864 Chrisphalt Dr.: A. Czonstka advised the Board that there is a third water line coming into the building of 6864 Chrisphalt Dr and connects to the water line in the building after the water meter. A. Czonstka didn't notice any current usage of the line and feels the line may have been installed at time of construction.
6. Well Trol: A. Czonstka advised the Board that one of the storage tanks at East Allen Gardens is leaking and will need to be replaced.

VI. Operator's Report: by, Authority Operator Kenneth Fulford

1. K. Fulford was not present. Per C. Wert Authority Operator Kenneth Fulford informed him that everything is working fine.

VII. Solicitor's Report: by Authority Solicitor, Kevin Kelleher

1. K. Kelleher was not present.

VIII. Engineer's Report: by Authority Engineer, J. Bradley Youst

See attached Engineers Report.

1. Arcadia: R. Nyce made motion to accept dedication of Arcadia sanitary sewer from manhole 609 to manhole 611 subject to the required submittal and review of all documents by the Engineer and Solicitor. Seconded by E. Yocum; Yes: E. Yocum, R. Nyce, R. Wagner and E. Bandics. No: C. Wert.
2. Shady Lane: E. Bandics made motion to authorize Hanover Engineering to advertise for bids for the construction of the Shady Lane pump house. Seconded by E. Yocum. Discussion was held concerning the bidding procedure and assurance of our financial backing. Vote; No: E. Yocum, R. Nyce, R. Wagner, E. Bandics and C. Wert.

IX. Old Business

1. C. Wert commented that the Department of Environmental Protection suggested we treat the Country Squire Estates Well #4 water at the well itself rather than the pump house. Putting a building on the well property is not part of our agreement with Danielle Williamson-Schneider, but we do have the option to purchase the property from Ms. Schneider. Another option/possibility is to have the property condemned which the Authority in turn would take ownership of the property. The third possibility is eminent domain. Department of Environmental Protection is recommending that we install equipment to treat the water at the well and build a building to house the equipment.

X. New Business

1. Beatrice Lane: C. Wert commented that a meeting was held with Woody Cole and a few other Department of Environmental Protection representatives, B. Youst, K. Fulford and C. Wert being present. Mr. Cole suggested that Beatrice Lane residents be contacted about East Allen Township Municipal Authority taking over their water system. Mr. Cole sent a letter to all Beatrice Lane residents. A meeting has been setup for June 30, 2009 at 7:00 p.m. with the Beatrice Lane residents, Department of Environmental Protection representatives and the Authority.
2. Eric Yocum: E. Yocum informed the Board that due to a new job he will need to relocate and therefore will be resigning from the Board. Karen Fries was asked if she wanted to be on the Board.

XII. Adjournment

- R. Nyce made motion to adjourn at 10:00 p.m. Seconded by E. Bandics; all in favor, motion carried.