

East Allen Township Municipal Authority
Meeting Minutes – January 13, 2009

Place: East Allen Township Building, 5344 Nor-Bath Boulevard, Northampton, PA 18067

I. Meeting called to order at 7:05 PM by EATMA Board Chairman Charles Wert

Members Present: EATMA Chairperson Charles Wert, EATMA Board Vice-Chairman Edward Bandics, EATMA Board Treasurer Ronald Wagner, EATMA Board Secretary Robert E Nyce and Board Member Eric Yocum. Others present were Authority Engineer Brad Youst, Authority Solicitor Kevin Kelleher, EATMA Office Secretary Donna Fenstermaker, Authority Operator Kenneth Fulford and Authority Plumber Anthony Czonstka. Courtesy of the Floor was open to Mr. & Mrs. Jones, and then was adjourned at 7:15 p.m. for reorganization.

Reorganization:

Chairperson: K. Kelleher opened nominations for Chairperson. E. Yocum nominated E. Bandics for Chairperson. Seconded by C. Wert; E. Bandics did not accept the nomination and the motion was withdrawn by E. Yocum. E. Bandics nominated C. Wert for chairperson. Seconded by R. Nyce; Yes: E. Yocum, R. Wagner, R. Nyce, E. Bandics and C. Wert. K. Kelleher turned the meeting over to C. Wert.

Vice Chairperson: R. Nyce made nominated E. Bandics for Vice Chairperson. Seconded by E. Yocum; Yes: E. Yocum, R. Wagner, R. Nyce, E. Bandics and C. Wert.

Board Secretary: R. Wagner nominated R. Nyce for Secretary. Seconded by E. Yocum; Yes: E. Yocum, R. Wagner, R. Nyce, E. Bandics and C. Wert.

Board Treasurer: E. Yocum nominated R. Wagner for Treasurer. Seconded by R. Nyce; Yes: E. Yocum, R. Wagner, R. Nyce, E. Bandics and C. Wert.

Solicitor: R. Nyce nominated Kevin Kelleher as solicitor for 2009. Seconded by E. Yocum; Yes: E. Yocum, R. Wagner, R. Nyce, E. Bandics and C. Wert.

Engineer: R. Nyce made motion to re-appoint Hanover Engineering as the Engineering firm to represent the East Allen Township Municipal Authority for 2009 conditional upon negotiation between East Allen Township Municipal Authority and Hanover Engineering concerning a rate schedule that is agreed upon by both parties as listed. Seconded by E. Yocum; Yes: E. Yocum, R. Wagner, R. Nyce, E. Bandics and C. Wert.

Other Professionals: R. Nyce made motion, that unless there is a need to appoint someone for the following positions: plumber, insurance carrier, operator, lawn care, auditor/accountant, bank or handyman that no nomination be held at re-organization. Seconded by E. Yocum; Yes: E. Yocum, R. Wagner, R. Nyce, E. Bandics and C. Wert.

R. Nyce made motion to adjourn the reorganization meeting and continue with the regular monthly Board meeting. Seconded by R. Wagner, all in favor, motion carried. C. Wert called the Board meeting to order at 7:40 p.m.

II. Approval of the Minutes of the December 9, 2008 Meeting:

C. Wert advised D. Fenstermaker to only include in the minutes actions of the Board. E. Bandics made motion to accept the minutes. Seconded by E. Yocum; Yes: E. Yocum, R. Wagner, E. Bandics and C. Wert-Abstain: R. Nyce.

III. Courtesy of the Floor:

1. Mr. & Mrs. William Jones who live at 8641 Beatrice Lane were in attendance. Mr. Jones is Treasurer of the Beatrice Lane Homeowners' Association. They advised the board that the members are requesting consideration from the East Allen Township Municipal Authority to accept possession of their water system. K. Kelleher was asked to contact Attorney Spengler to discuss East Allen Township Municipal Authority taking over the Beatrice Lane Water System and also discuss how the customers with arrearages will be handled.
2. John McDevitt was present to discuss the water outage at East Allen Gardens and the Emergency Response System procedure.

IV Financial Report: Treasurer's Report and Bill Approval List.

1. Treasure Report: E. Yocum made motion to accept the Treasurer Report as presented. Seconded by R. Nyce; Yes: E. Yocum, R. Wagner, R. Nyce, E. Bandics and C. Wert.
2. Bill Approval: R. Nyce made motion to pay the bills as presented. Seconded by E. Yocum; Yes: E. Yocum, R. Wagner, R. Nyce, E. Bandics and C. Wert.
3. Discussion was held concerning customer rates and the financial status of East Allen Township Municipal Authority.

V. Plumber's Report: by Authority Plumber, Anthony Czonstka

1. Shady Lane: The curb valves at eight homes cannot be turned off, therefore must be excavated and repaired.
2. Wilmar: All water line/curb box locating work has been completed.

VI. Operator's Report: by, Authority Operator Kenneth Fulford

1. Flushing: K. Fulford advised that the various water system needs to be flushed.
2. O & M Manuals: K. Fulford is working on the Operation & Maintenance Manuals for the various water systems.

VII. Solicitor's Report: by Authority Solicitor, Kevin Kelleher

1. K. Kelleher is in the completion stage of the acquisition for Shady Lane.
2. C. Wert advised the Board that he would speak with Jeff Eberts concerning the billing at the Shady Lane water system while under the ownership of Mrs. Eberts.
3. Discussion was held concerning the garage and shed owned by a resident partially located on the Shady Lane pump house property.
4. Billing Fees: Discussion was held concerning the procedure of billing late fees. Further discussion is to be held at the February meeting.
5. Detention Pond at Victoria Square: There has been a motorcycle and 4-wheeler seen trespassing on the property in the area of the detention pond which is owned by the Authority. K. Kelleher advised the Board to post "No Trespassing Signs" on the property.

VIII. Engineer's Report: by Authority Engineer, J. Bradley Youst

See attached Engineer update.

1. Discussion was held concerning grants and loans to complete necessary repairs, upgrades, etc to the East Allen Township Municipal Authority owned water systems.
2. Approval was given to Hanover Engineering to begin the process and complete all necessary paperwork and submit application for the h2o grant.
3. R. Nyce made motion to reduce the collateralized amount of the Trader Joe's Letter of Credit by \$39,600.00. Seconded by E. Yocum; Yes: E. Yocum, R. Wagner, R. Nyce, E. Bandics and C. Wert.
4. R. Nyce made motion to tentatively approve a check in the amount of \$750.00 be processed to submit with the D.E.P. permit for Shady Lane if required. Seconded E. Yocum; Yes: E. Yocum, R. Wagner, R. Nyce, E. Bandics and C. Wert.

5. R. Nyce made motion that C. Wert be the individual to negotiate with Hanover Engineering with regard to the rates for 2009 as presented. Seconded by E. Yocum; all in favor, motion carried.

IX. Old Business:

1. Copier: R. Wagner was asked to research cost of a new copier for the East Allen Township Municipal Authority office.

X. New Business:

Country Squire Estates: B. Youst was asked to design a plan to stop “natures” water from running into the pump house.

XII. Adjournment:

R. Nyce made motion to adjourn. Seconded by E. Yocum, all in favor, motion carried.