

**EAST ALLEN TOWNSHIP
Board of Supervisors
Workshop Meeting
July 14, 2010**

CALL TO ORDER

The recorded meeting was called to order at 7:30 PM by Chairperson, C. Colitas who led the pledge of allegiance.

ROLL CALL

Present were: Chairperson, C. Colitas; Vice Chairperson, J. Ladonis; Supervisor, R. Unangst; Supervisor, D. Heiney, Township Solicitor, J. Leeson; Township Engineer, J. Birdsall; Township Manager, D. Seiple; Public Works Coordinator, G. Mathesz; EMA Coordinator, J. McDevitt and Secretary/Treasurer, R. Wedde. Supervisor, M. Schwartz was absent.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES

MOTION made by R. Unangst to approve the May 12, 2010 and the May 27, 2010 meeting minutes. Seconded by J. Ladonis. VOTE: D. Heiney, yes; R. Unangst, yes; J. Ladonis, yes and C. Colitas, yes. FOUR IN FAVOR. MOTION CARRIED.

ENGINEER REPORT

Draft Interim Agreement with City of Bethlehem and Bethlehem Authority

A copy of the draft Interim Agreement with the City of Bethlehem and Bethlehem Authority was distributed to the Board for their review. This agreement is for City to cover the costs to pull out the information they would need to look over our assets and liabilities for the Municipal Authority to see if they would be willing to take over all the water systems in the Township. The draft agreement will be discussed at the East Allen Township Municipal Authority workshop meeting and then will be brought back to the Board of Supervisors for discussion.

Request for Information from the City of Bethlehem, Bath Authority and the Northampton Borough Municipal Authority for comparison of Regional Capacity and Availability of Supplies

J. Birdsall stated that letters were sent to the City of Bethlehem, Bath Borough Authority and Northampton Borough Authority requesting standardized information (i.e. what is their capacity, where are their connection points, rates). All the information gathered will be put into a chart for the Board to review. J. Birdsall stated he will also be sending a letter to Lehigh County Authority for their information.

FRCA Property Update

J. Birdsall reported the consultant for LVEDC was on the site to put together specifications for the demolition of the buildings. J. Birdsall would like an option in the bid to have the cellars and pits under the buildings filled in and possibly topped with concrete when the buildings are demolished. LVEDC will try and stretch their funding as far as they can for this. A copy of a map showing the buildings locations that will be removed was distributed to the Board. He stated that nothing will happen until the East Allen Township Board of Supervisors and the FRCA see the bids.

SOLICITOR REPORT

Valley View Estates – Status of Amended Improvements Agreement

J. Leeson stated the project was taken over by Rouse/Chamberlain Ltd. and the letter of credit was extended until fall which allows some time to work out the issues. He has not heard anything from their contact, Greg Gram, and will be contacting him to work on the agreement.

Arcadia Rte 512 – Status of Amended Improvements Agreement

J. Leeson stated that the agreement has not been signed. A letter was sent to them as a reminder and he still has not heard anything from Arcadia.

Tree Line Homes – Status of Bond & Amended Improvements Agreement

J. Leeson stated that Hanover Engineering is preparing an updated cost estimate based on 2010 figures for the improvements and when he receives it he will forward it on Tree Line Homes for them to post a bond in that amount.

Upper Nazareth Township/East Allen Township – Reimbursement Agreement – Township Line Road

A copy of the draft agreement was sent to Hanover Engineering for comments and a copy was distributed to the Board of Supervisors for their review and comments. R. Unangst questioned the payment period of ten days. Discussion ensued and the agreement will be changed to include that the Townships would received separate invoices for their portion of the project. Upper Nazareth Township will need to reimburse East Allen Township for the engineering costs. This will be placed on the next agenda.

MANAGER REPORT

Update on 2 Surveys

D. Seiple stated that we are still receiving replies to the surveys. The return has been good about 25% for both surveys. She will have a report for the next meeting on the results.

Dedication of Trees for J. Odenwelder

D. Seiple stated this was going to be done in July but after speaking with Judy Odenwelder it was decided to schedule this on August 2, 2010 at 12 Noon at Bicentennial Park. There are two trees that will be dedicated to the late Jerry Odenwelder one from the Board of Supervisors and one from the Township employees.

Newsletter – Fall/Winter Info Request

D. Seiple stated that we are working on gathering information for the Fall/Winter Newsletter. If anyone has anything they would like to see in the newsletter they should get the information to the office.

Burn Ban in Effect

Due to the extremely dry weather a burn ban is in effect. J. McDevitt stated that even with the recent rain they are planning on keeping the burn ban in effect due to the upcoming heat wave.

Resolution #2010-08 – Lewis Marth 25 Years of Service with the Township

D. Seiple presented a resolution to the Board of Supervisors for adoption in honor of Lewis Marth who will have worked 25 years for the Township on July 16, 2010.

MOTION made by R. Unangst to adopt Resolution #2010-08 Honoring Lewis Marth for his 25 years of service. Seconded by J. Ladonis. VOTE: D. Heiney, yes; R. Unangst, yes; J. Ladonis, yes and C. Colitas, yes. FOUR IN FAVOR. MOTION CARRIED.

R. Unangst requested that this be placed in the newsletter and also an article put in the Home News honoring Lewis Marth.

MANAGER/TREASURER

Update on 2010 Budget

A copy of the latest Budget Comparison report was distributed to the Board for their review.

PUBLIC WORKS

2010 Road Projects – Update

G. Mathesz stated that he met with Livengood Excavators, contractor for the Victoria Square Road Project, this morning to go over the project. Livengood will get back to G. Mathesz by Friday with a start date of the project. The Township will send letters out to the residents in that area as soon as we have a date. G. Mathesz stated he is still waiting to hear from the contractor for the Circle Drive project.

G. Mathesz told the Board of Supervisors that with the recent rain storms that the southern part of the township seemed to be hit the hardest. The Halbea Street Bridge had water flowing up over the arches and Hanover Street had to be closed due to flooding. A large sinkhole opened up in the retention pond area in Bicentennial Park West. They did have it filled with flowable fill but the sinkhole has opened up again with today's rain. The Public Works Department will be working on this first thing tomorrow.

PARKS/RECREATION

Summerfest

D. Seiple stated that Summerfest is being held on July 24, 2010 at Bicentennial Park and hopes to see everyone there.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

MOTION made by R. Unangst to adjourn the meeting at 8:08 PM. Seconded by J. Ladonis. ALL IN FAVOR. MOTION CARRIED.

Respectfully Submitted,
Rose Wedde
Recording Secretary

